



POSITION TITLE	Junior Development Coordinator
REVIEW DATE	18/09/2023

ECHUNGA FOOTBALL CLUB VISION & VALUES

**Connecting our community through the
ENJOYMENT OF FOOTY
AUTHENTIC | PROGRESSIVE | INCLUSIVE | FUN**

KEY OBJECTIVES

This position is responsible for providing quality experiences to promote and grow the participation levels and the quality of football in the junior program at the Echunga Football club.

Background and History

Echunga Football Club (“EFC” or the “Club”) is the smallest club currently competing in the Central Division of the Hills Football League. We are located approximately 6km from Mount Barker. The Hills Football League is one of the closest country football leagues to the City with the Echunga Football Club located only 20 minutes from the Tollgate. It is a fantastic country community, one that sticks together and supports each other.

Although Echunga is a very small community the areas surrounding it are growing quickly and the club wishes to appoint a Junior Development Coordinator to oversee the expansion of the junior football program at the club and attract new players from the rapidly growing surrounding towns.

EFC currently has an Auskick program, an U8’s, U10’s, U12’s (all mixed), U14 boys, U16 boys and U18 boys. Many of these grades have been struggling for numbers and the Club wishes to ensure these children are afforded the opportunity to compete on a more level playing field in the future by injecting more resources into both recruitment and training of junior footballers. The Club is also hoping to encourage the participation of more girls to play football.

The responsibilities of this role are set out below but some **key benefits** of this role.

- A great start to a career in sporting administration
- Flexible hours that can be tailored around either study commitments or playing and training commitments for a professional footballer;
- The chance to make the lives of children better through your skills and leadership;
- Above award pay is being offered to attract a high quality candidate and success bonuses will also be available.

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KEY RESPONSIBILITIES		
Responsibility	Objective	Performance Measure
Auskick	<ul style="list-style-type: none"> ▪ Coordinate Auskick volunteers ▪ Communicate with Auskick volunteers and parents of children doing Auskick ▪ Support the delivery of Auskick sessions as required 	<ul style="list-style-type: none"> ▪ Program quality ▪ A growth in school based Auskick sessions ▪ Participation Numbers ▪ Retention Numbers
School Based Coaching clinics	<ul style="list-style-type: none"> ▪ Co-ordinate school based promotional coaching clinics ▪ Assist delivery of Primary and Secondary School activities to increase participation and engagement with the game 	<ul style="list-style-type: none"> ▪ School and participant registrations ▪ Parent engagement survey ▪ Pathways from coaching clinics to playing football at EFC
Selection of EFC junior coaches	<ul style="list-style-type: none"> ▪ Help develop a list of high quality coaching candidates ▪ Assist with advertising for junior coaches ▪ Help contact and interview potential junior coaches 	<ul style="list-style-type: none"> ▪ Quality of coaching ▪ Players attracted by coaches selected ▪ Parent and player coach survey ▪ Inclusion and fun
Coordination of training and development of junior coaches	<ul style="list-style-type: none"> ▪ Assist with the development of Echunga FC coaches and implement best practices for junior football coaching. 	<ul style="list-style-type: none"> ▪ Quality of coaching ▪ Player retention
Coordination of volunteers and mobilization of parents	<ul style="list-style-type: none"> ▪ Assist coaches to coordinate volunteers 	<ul style="list-style-type: none"> ▪ Ensuring all game day and training roles are filled
Recruiting Junior Players	<ul style="list-style-type: none"> ▪ Assist with advertising and promotion of the availability of the EFC junior program. ▪ Speaking to children and parents at other clubs that are not getting a regular game to advise them of the availability of the option for their child to play with the Club 	<ul style="list-style-type: none"> ▪ Numbers of players enough to fill all teams ▪ Competitiveness of EFC junior teams ▪ Retention of players
Safety and Child Safe Environments	<ul style="list-style-type: none"> ▪ Promote Safeguarding children and young people principles and practices ▪ Provide support to Umpiring programs with safeguarding framework and compliance ▪ Ensure SANFL WHS policy and procedures maximise a safe work place. 	<ul style="list-style-type: none"> ▪ WWCC compliance ▪ Incident reporting compliance

REQUIRED BACKGROUND

Qualifications

- DHS Working with Children Check
- Current South Australian Drivers Licence
- Some experience playing or coaching football.

Desirable Criteria

- Auskick, Sporting Schools, Football clinic experience
- Competition delivery

Skills and Knowledge

- Administration and planning skills
- High level communication skills
- High attention to detail and a sense of accountability
- Flexibility in work schedule
- Experience working with and coordinating volunteers
- Negotiation and interpersonal skills

The role is to commence in Oct/Nov 2023 in preparation for the 2024 season.

The time commitment will be 20hrs per week.

The successful candidate will report to the club executive on a regular basis.

In the first instance please apply in writing to efcsecretary2@gmail.com

Closing date for applications will be **Friday 20th October 2023**

Applications may be considered on a rolling basis so early application is encouraged. The Echunga Football Club reserves the right to close the application period should an acceptable candidate be found.