## **Logo Description automatically generatedA grey background with black text Description automatically generatedCHILD SAFEGUARDING OFFICER (CSO)**

## Reports to: Committee

## Purpose of the role

## The CSO role is a volunteer role appointed by the Clubs’ Committee. The role will serve as the first point of contact for club community members and others who have concerns about a child or young person within the club and provide advice and support to assist that person with making a report.

## The CSO will champion the safeguarding message and work with the Committee to practically implement the policies and procedures.

## Qualifications & Desirable Characteristics

* Must have a valid Working with Children Check (or equivalent).
* Undertake training on safeguarding and/or child safety issues, as directed by

the Club, AFL State Entity or AFL.

* Experience and / or qualifications in community services, social work,

psychology, justice, welfare, education or policing is desirable.

## Duties and Responsibilities

* Communicate and promote awareness and understanding of Safeguarding Policy and Procedures.
* Help adults at the Club understand their obligations to protect children and young people and promote their rights.
* Be the first point of contact for all safeguarding matters.
* Receive and escalate complaints, concerns and incidents to the club, Committee, or the AFL State Entity/AFL for appropriate action.
* Provide regular updates at committee meetings.
* Work with the Committee to assess risks to children and young people within the club and develop strategies and action plans to minimise the risks.
* Ensure the clubs undertakes correct screening of people in accordance with the current safeguarding laws and legislation and that appropriate records are maintained.
* Any other duties required to promote the safety of children and young people.

## Training Resources

## Free training and resources to support this role are available and provided by the

## AFL and other organisations, including:

* AFL [Safeguarding Webinars](about:blank) and Safeguarding Education Program.
* Play by the Rules [Child Protection and Safeguarding course](about:blank).

## Time Commitment: 2- 4 Hours per week or as requested.